

WASHINGTON TOWNSHIP FREE PUBLIC LIBRARY BOARD OF TRUSTEES
Minutes for the meeting of December 7, 2021

Library Board President Kathy McGroarty called the regular meeting (via Zoom) of Tuesday, December 7, 2021 to order at 7:04 p.m. Meeting is in compliance with the Open Public Meetings Act.

Trustees present: Patricia McCarty, Mary Grant, Vince Grayson, Leah Kacicz, Janet Ark, Ed Carpenito, Eileen Jankunis, Bill Roehrich and Kathy McGroarty.

Staff present: Jackie Zuzzi, Library Director

Minutes: The November Board minutes will be tabled until our next board meeting. The full November minutes were not in everyone's December Board packet.

Correspondence: Library patron Carol Homer gave the library a very generous \$100.00 donation. Jackie shared a letter from a patron regarding the meeting room space.

Open to the Public.

Meeting was open to the public. No public present. Meeting was closed to the public.

Treasurer's Report

Mary Grant presented the treasurer's report for December 2021 and the budget balance is \$161,825.80. Motion was made to accept the treasurer's report by Janet Ark and seconded by Ed Carpenito. Motion passed.

Bill Approval

Bills to be paid were presented. Motion was made to approve bill payment for the monthly bills by Janet Ark and seconded by Mary Grant. Motion passed unanimously with "aye" votes from the following: Vince Grayson, Pat McCarty, Mary Grant, Janet Ark, Leah Kacicz, Ed Carpenito, Eileen Jankunis, Bill Roehrich and Kathy McGroarty. Motion passed.

Director's Report:

Frank's Plumbing installed the stainless-steel utility sink in the meeting room storage area. The room will be re-painted and additional shelving will be added. While they were installing the sink, the water shut-off valve located in the ceiling of the youth services department did not completely shut the water off. Frank's Plumbing is working on an estimate to replace the water shutoff.

There is an intermittent problem with the burglar alarm system. The sensor in the meeting room detects motion, even when the room is empty. This prevents the staff from setting the alarm when they leave the building. ADT has adjusted the sensitivity to that sensor and hopefully will be replacing it later this month.

The library's new Adult Services Programming Librarian, Dylan Vetter joined the staff on November 29. She is currently in the Rutgers University Master of Information program and is scheduled to graduate in May 2022. She was employed by County College of Morris and the Sussex County Library System. All of the Librarians who were present at her interview and were impressed by both her resume and her interview. Jackie is certain that she will be an excellent addition to the library.

Jackie would like to add a streaming line into the budget this year. Numerous libraries in MAIN have made the streaming services of both Hoopla and Kanopy available to their patrons. I feel now more than ever, is the time to add one of them to the library's 2022 budget. Her choice would be to start with Hoopla, an all-in-one digital library platform which includes eBooks, eAudiobooks, Comics, Movies, Music and Television. The digital content supports multiple simultaneous users (which means there are no holds or wait lists), there are no platform fees (we only pay for what our patrons borrow) and we have full control of our budget by enabling budget limits and managing the number of monthly borrows we offer our patrons.

Adult programming highlights this month include *Winter Soups with Chef Jay*, *The American Historical Theatre Presents: Mark Twain* (sponsored by the Friends of the Library) as well as the regularly scheduled programs.

In the Youth Services Department, Miss Amanda will be participating in the Township Holiday Happenings, there are several DIY programs with a holiday theme, Miss Janice has joined the MAIN Diverse Books Committee, and Mrs. Birch has held several successful after-hours themed programs for teens.

The Friends of the Library put up the annual Giving Tree. Donated hats, scarves, mittens, gloves, as well as other items will be donated to the Long Valley Food Pantry in mid-December.

Committee Reports: None.

Unfinished Business: Mary Grant made a motion to approve the Washington Township Public Library Technology Plan 2021-2023. Ed Carpenito seconded. Motion passed.

New Business: We reviewed the draft of the 2022 budget and will discuss further at our next meeting. Ed Carpenito made a motion to approve the draft of the 2022 Capital Budget. Janet Ark seconded. Motion passed. Janet Ark made a motion to accept the George Keller roof replacement proposal. Eileen Jankunis seconded. Motion passed.

Motion to adjourn meeting at 8:03 pm made by Janet Ark and seconded by Eileen Jankunis. Motion passed.