

WASHINGTON TOWNSHIP FREE PUBLIC LIBRARY BOARD OF TRUSTEES
Minutes for the meeting of March 1, 2022 held via Zoom.

Library Board President Kathy McGroarty called the regular meeting of Tuesday, March 1, 2022 to order at 7:03 p.m. Meeting is in compliance with the Open Public Meetings Act.

Trustees present: Patricia McCarty, Ed Carpenito, Vince Grayson, Leah Kacicz, Kathy McGroarty, Janet Ark, Mary Grant, and Carolyn Krickus.

Trustees absent: Eileen Jankunis

Staff present: Jackie Zuzzi, Library Director

Minutes: Motion to approve the minutes from the meeting of February 1, 2022 was made Janet Ark and seconded by Vince Grayson. Mary Grant abstained. Motion passed.

Correspondence : None.

Open to the Public.

Meeting was open to the public. No public present. Meeting was closed to the public.

Treasurer's Report

Mary Grant presented the treasurer's report for February 2022 and the balance is \$891,639.97. Motion was made to accept the treasurer's report by Ed Carpenito and seconded by Janet Ark. Motion passed.

Bill Approval

Bills to be paid were presented. Jackie forgot to include 3 bills for payment from Aschor Technologies; the first bill on 1/12/22, #5695 for flat screen TV installation in the small meeting room for \$1,572.49, the second bill on 1/12/22, #4699 for installation of data jacks at various locations throughout the library for \$232.50, and the third bill on 1/3/22 #4680 for moving data lines at the circulation desk for \$140.00. Motion was made to approve bill payment for the monthly bills by Janet Ark and seconded by Mary Grant. Motion passed unanimously with "aye" votes from the following: Ed Carpenito, Vince Grayson, Pat McCarty, Janet Ark, Leah Kacicz, Mary Grant, Kathy McGroarty and Carolyn Krickus.

Director's Report

The Township DPW shocked the well with chlorine and spent a week flushing the chlorine out of the system at multiple points including the well itself, as well as various spigots at both the library and the senior center. Fortunately, the warmer weather unfroze two spigots outside the library, so they were able to doing a lot of flushing from there. Kurt from the Health

Department will be drawing samples from multiple locations, to see if the chlorination killed the bacteria.

Jackie obtained the building permit from the Township for the roof repairs, the contract has been signed and the materials ordered by George J Keller & Sons. They should be reaching out soon with a date to schedule the roof repairs.

The tiered display shelving that was ordered for the Youth Services Department arrived. It has received very positive feedback and the shelves frequently need to be replenished.

As reported last month, we went live with Hoopla on February 1st. It was heavily promoted, both online and in-person. As of 2/23, 85 patrons have signed up for Hoopla with a total of 105 borrows, with an average of 2.1 circulations per person. Digital audio and eBooks are primarily what are being borrowed, probably because they are always available, unlike the titles in Libby. So far we are way under budget, but will continue to promote it. We are planning on including the Great Courses Library Collection "BingePass" which is an opportunity for patrons to get unlimited streaming of the collection for seven days with a single borrow. That borrow can be used to access one or multiple courses. Each of the Great Courses is broken into multiple video lessons and there are a wide a range of topics, from Art to Zoology. In other digital news, 320 patrons have transitioned over to Libby since the beginning of the year. Most have made the transition successfully either on their own or with the help of the reference staff. We would like to schedule regular drop-in sessions for patrons to bring in their devices and receive assistance with all of the apps that the library offers.

March will be a busy month for adult programming, there are nine unique adult programs scheduled at the library, including a MAIN-wide book talk on March 9th with Allison Pataki and other cooking, crafting, and even a magic program (sponsored by the Friends of the Library). Saturday, March 26 is our annual Maker's Day. Throughout the month, there will be hands-on workshops and classes in person and on Zoom, these include a Solargraph camera-building workshop (supplies included), a needle felting course (supplies included), and a draw-along session. There will also be take-home Maker's Day craft bundles. Due to the overwhelming feedback and demand for the Adult Craft kits (over 50 attempted to register for the 10 slots available in February), we will be allowing for more registrants for the kits. They will have one week to register, and then we will assemble kits according to the number of participants.

For Maker's Day the Youth Services Department is creating a craft bundle for families that will include craft kits for families to complete together. Some of the included crafts will be "Pool Noodle Poppers" "CD Art" and a "Pet Portrait" kit where a family's pet will be able to complete a painting which will be displayed at the library. The teen area is now almost complete with the renovations completing the rearrangement of the youth services area. The Long Valley Junior Women's Club would like to partner with the library for our Summer Reading Program. Miss

Amanda is meeting with a representative to discuss the possibility of sponsorships and assist with publicity.

The Friends of the Library will be holding an executive board meeting this month. The amount received for the Love Your Library fundraiser will be available as will the Spring Lifetime Learning brochure. Jackie has included a copy with the board packet.

Committee Reports: None.

Unfinished Business: None.

New Business:

Janet Ark made a motion to keep the CD with Valley Bank that matures on 3/19/22 for a 6-month period. Vince Grayson seconded. Motion passed. Ed Carpenito made a motion to approve the revised Materials Selection Policy and the new Request for Reconsideration of Library Materials. Mary Grant seconded. Motion passed.

Motion to adjourn meeting at 7:47 pm made by Mary Grant and seconded by Vince Grayson. Motion passed.