

WASHINGTON TOWNSHIP FREE PUBLIC LIBRARY BOARD OF TRUSTEES
Minutes for the meeting of June 7, 2022 held via Zoom.

Library Board Vice President Vince Grayson called the regular meeting of Tuesday, June 7, 2022 to order at 7:02 p.m. Meeting is in compliance with the Open Public Meetings Act.

Trustees present: Patricia McCarty, Vince Grayson, Leah Kacicz, Mary Grant, Carolyn Krickus, Eileen Jankunis, Ed Carpenito, and Janet Ark.

Trustees absent: Kathy McGroarty

Staff present: Jackie Zuzzi, Library Director

Minutes: Motion to approve the minutes from the meeting of May 3, 2022 was made Eileen Jankunis and seconded by Vince Grayson. Janet Ark and Ed Carpenito abstained. Motion passed.

Correspondence: The library received an email from Dorothy Pricso thanking the library for their support during her presidency in the Long Valley Woman's Club.

Open to the Public.

Meeting was open to the public. No public present. Meeting was closed to the public.

Treasurer's Report

Mary Grant presented the treasurer's report for May 2022 and the budget balance is \$608,776.90. Motion was made to accept the treasurer's report by Eileen Jankunis and seconded by Janet Ark. Motion passed.

Bill Approval

Bills to be paid were presented. Janet Ark made a motion to approve the monthly bills. Leah Kacicz seconded. Motion passed unanimously with "aye" votes from the following: Vince Grayson, Pat McCarty, Leah Kacicz, Mary Grant, Janet Ark, Eileen Jankunis, Ed Carpenito and Carolyn Krickus.

Director's Report

The ADT fire alarm went off with a "horn strobe error". After much back and forth, it was determined that a strobe in the youth services department was damaged. This strobe is directly underneath where the water comes into the building from the well, it was corroded, due to a leak in the pipe. This is scheduled to be repaired, on Thursday 6/2. Since DPW has to shut to water off for Frank's Plumbing to do the repair, the library will be closed for half a day.

DPW filled the potholes in the library parking lot. If there are no objections, Jackie will speak to Ken Budd about the DPW repairing the sidewalk in front of the building.

Two of the service technicians from of Hobbie Heat are now working for Jason Mazzer Plumbing & HVAC. They are scheduled to look at the HVAC unit in the meeting room on 6/2. It is extremely loud, which could be a bearing issue. Jackie is going to schedule them to complete the bi-annual HVAC service, which involves checking the freon level in the condensers and servicing Lochinvar boiler.

The Washington Township Recreation Committee would like to promote fishing and local fishing resources kids and teens. "Long Valley Friends of Fishing" approached the library to offer basic fishing kits as part of our "Library of Things" during the summer months of July and August. The kits will contain a basic rod/reel along with a plastic box containing an extra hook, bobber, hook removal tool and small scissors. The teen kits have a more durable rod/reel combo. The kits will circulate in nylon bags which will hang from a rack that Mike Heembrock, from the Committee is creating. Volunteers from the group in addition to educating, will help maintain the loaned equipment during the Washington Township summer fishing season.

Another item now available in our "Library of Things" are the three NJHealthConnect iPads that can be used for health appointments, health information and virtual job interviews.

As June is Audiobook Month, the library will be offering two virtual training sessions (Libby Basics and Libby Deep Dive) presented by Overdrive. These sessions are open to patrons of all MAIN libraries and will be recorded and the link emailed to those that cannot attend.

June is also Pride Month. In addition to a library book display and virtual browse category in the Aspen online catalog, the library has two events planned. Jackie sent information regarding these events in an email to board members several weeks ago.

The annual Summer Reading Club begins on Monday, June 20. The theme this year is *Oceans of Possibilities*. As always, there will be programs, book reviews, puzzles and prizes. The adult kick-off event will be an after-hours trivia night *Oceans of Fun: Trivia Kick-Off*, with prizes. For the closing event, Adult Services Librarian, Dylan Vetter is planning to host a *Story Slam*. Participants will write and perform a five-minute short story within the theme of "Possibilities." At the end, audience members will anonymously vote on a winner, who will receive a prize. She would like to partner with and raise the visibility of the Morris County nonprofit organization, "Roots & Wings," who help young adults who have aged out of the foster care system achieve financial stability and solidify future goals. The group hosts author talks, galas and other fundraising events (such as a 5K Walk/Run that happened this May in Long Valley). Their partnership would involve a table at the event, flyers or an elevator pitch which ties in with the idea of "Possibility."

Also, this month we are holding a *Finally Summer! Book Walk*, looking to see if there is interest in adding another book club, making use of the outdoor space. The Social Justice and Non-

Fiction Book Groups both expressed interest in reading more about Roe v. Wade. We're having a combined book club mash-up, where they will be discussing this month's book selection, as well as some articles from different law reviews about the case.

Youth Services is in the midst of preparing for Summer Reading. Miss Amanda has created a video for the summer reading program to promote it to the local schools. The Long Valley Junior Women's Club will promote the summer reading program through social media. There was also an article about the SRC in Long Valley Living magazine. Teen volunteers have been scheduled to help cover summer reading log ins when staff will be busy or no Youth Services staff is in the building. The department has received positive feedback from families for the PRIDE story time being held this month. A group of local teens will be holding an environmental program, *Clean 'n Green*. They will have a variety of crafts and activities for families.

The Friends of the Library Lifetime Learning mini session will be held this month. The group has rescheduled their general membership meeting to next month. Friends president Ginger Nathanson is already busy creating the fall Lifetime Learning schedule.

Committee Reports: None.

Unfinished Business: Ed Carpenito attended the Green Team Meeting and Greg Forsbrey mentioned that the library is eligible for HUD Grants. Jackie will look into this and reach out to Andrew. If funding is available, it was mentioned that we could use it for sidewalk replacement/masonry and perhaps to offset the cost of the roof repairs/replacement.

New Business: Mary Grant made a motion to approve Amanda Ort's request for \$200.00 for the Summer Reading Club Program. Eileen Jankunis seconded. Motion passed.

Ed Carpenito made a motion to approve the estimate to contract with TBS for our print management and mobile printing. The cost is a one-time charge of \$2,283.00 and an annual fee of \$585.00 that includes maintenance and cost upgrades. Mary Grant seconded. Motion passed.

Ed Carpenito made a motion to have the Washington Township Library Board of Trustees regularly scheduled meetings to be held in person beginning in September 2022. Mary Grant seconded. Motion passed.

Ed Carpenito inquired about the newly revised circulation desk area. Discussion followed and some trustees and patrons were concerned about the new setup. Jackie will bring our concerns to the library staff.

Motion to adjourn meeting at 7:56 pm made by Janet Ark and seconded by Leah Kacicz. Motion passed.